

HONG KONG BAPTIST UNIVERSITY
Office of Graduate School
Research Postgraduate Programmes
Principal Supervisor's Declaration and Appointment of Board of Examiners

Name of Student: _____ Student No.: _____ Department: _____
 Principal Supervisor: _____ Programme*: MPhil / PhD Study Mode*: FT / PT
 Final Thesis Title: _____

From: Principal Supervisor

I hereby declare that the recommended External Examiner(s) are **NOT** academic staff of the University. They have **NOT** been the teaching staff of the University or have taken part in the teaching of the student, even in a visiting capacity, in the immediate past three years, nor are they expected to join the University before the assessment is completed.

Principal Supervisor's Signature: _____ Date: _____

From: Faculty/School Dean

The following members are recommended as Board of Examiners for the MPhil/PhD* degree examination of the student (**Note: Please attach a copy of the External Examiner(s)' C.V. with this form**):

MPhil Examination

Chairman (non-voting): Faculty/School Dean (or designate): _____

Internal Members: Department Head (or designate): _____ Principal Supervisor: _____

External Examiner:	Name:	Post Title:
	Department:	
	Institution/Organization:	
	Address:	
	Tel no.:	Fax no.:

Additional members (if any; non-voting): _____

PhD Examination

Chairman: Faculty/School Dean (or designate): _____

Internal Members: Department Head (or designate): _____ One academic: _____

External Examiner (**Note: At least one of the External Examiners is expected to be present in person at the oral exam**):

1.	Name:		Name:
	Post Title:		Post Title:
	Department:		Department:
	Institution/Organization:		Institution/Organization:
	Address:		Address:
	Tel no.:	Fax no.:	Tel no.:
			Fax no.:
	Email:		Email:

Proxy (if applicable): _____ Principal Supervisor (non-voting): _____

Additional members (if any; non-voting): _____

Recommended by:

Department Head's Signature : _____ Date: _____

Faculty/School Dean's Signature : _____ Date: _____

* Please delete where inappropriate.